

.Application Fee Received?  
Yes \_\_\_ No \_\_\_

Form of Payment:  
\_\_\_ Check  
\_\_\_ Money Order

# TIVOLI APARTMENTS

of  
Orlando



## APPLICATION FOR RESIDENCY

Tivoli Apartments does not discriminate on the basis of race, creed, religion, sex, national origin, age or disabilities.  
We do business in accordance to the Fair Housing Laws

Apartment size you're applying for: 1 Bd \_\_\_ 2 Bd \_\_\_ 3 Bd \_\_\_ 4 Bd \_\_\_ Deposit Amount: \$ \_\_\_\_\_  
How did you hear about us? Friend \_\_\_ Drive by \_\_\_ Internet \_\_\_ Apt. Guide \_\_\_ Apt. Hunters \_\_\_ Other \_\_\_\_\_  
Date Range of Requested Residency: \_\_\_\_\_ Desired Floor: \_\_\_ (Premium rate for 3rd floor) Individual Lease \_\_\_ Yes \_\_\_ No  
Leasing Special if applicable \_\_\_\_\_

### Part I Personal Information

Contact Phone #: \_\_\_\_\_ Contact Email Address: \_\_\_\_\_  
Applicant's Full Name: \_\_\_\_\_ Birth Date: \_\_\_/\_\_\_/\_\_\_  
Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_ Soc Sec #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Spouse's Full Name: \_\_\_\_\_ Birth Date: \_\_\_/\_\_\_/\_\_\_  
Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_ Soc Sec #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
\*\*Have you or your spouse/co-applicant ever pled guilty or no contest to, or been convicted of, a misdemeanor or felony and/or been arrested for any matter for which you are out on bail or on your own recognizance pending trial? \_\_\_ Yes \_\_\_ No  
If Yes, please give the date(s) and details: \_\_\_\_\_

### Part II Residence History

Have you ever had an eviction filed against you? Yes \_\_\_ No \_\_\_  
Present Address: \_\_\_\_\_ Unit # \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_  
Apartment Complex Name: \_\_\_\_\_ How long?: \_\_\_\_\_ mo(s)/yr(s)/day(s) Phone \_\_\_\_\_  
Previous Address: \_\_\_\_\_ Unit# \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_  
Apartment Complex Name: \_\_\_\_\_ How long?: \_\_\_\_\_ mo(s)/yr(s) /day(s) Phone: \_\_\_\_\_

### Part III Employment History

Applicant Employer: \_\_\_\_\_ Salary: \_\_\_\_\_ per month / year/ week  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_ Hire Date: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor Name/Title: \_\_\_\_\_ Employer Phone #: \_\_\_\_\_  
Spouse Employer: \_\_\_\_\_ Salary: \_\_\_\_\_ per month /year/ week  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_ Hire Date: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor Name/Title: \_\_\_\_\_ Employer Phone #: \_\_\_\_\_

### Part IV Miscellaneous

Full Time Student: Yes \_\_\_ No \_\_\_ Additional Income & Source: \_\_\_\_\_  
Major and Year of Expected Graduation: \_\_\_\_\_  
\*\*Person to Contact in Case of Emergency: \_\_\_\_\_ Relation to Applicant(s): \_\_\_\_\_  
Phone #: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_  
Pet(s) \_\_\_ Yes \_\_\_ No How many? \_\_\_\_\_ Type(s) \_\_\_\_\_ Breed(s) \_\_\_\_\_ Weight(s) \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Spouse/Co-Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

This application will only be accepted as a complete Application of Residency if the Conditions of Application are signed by applicant(s) (See back for signatures)

Approval/Denial: \_\_\_\_\_ Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

## Conditions of Application

**The Applicant(s) understands and agrees as follows:**

1. Upon request, to provide a written Guaranty by a parent or legal guardian on a form provided by the Landlord.
2. To sign the Rental Agreement promptly when submitted. Except for this Application(s), the Rental Agreement constitutes the entire agreement between the Landlord and the Applicant(s).
3. That the Applicant(s) may not take possession of the apartment until the Landlord receives an executed Rental Agreement, the rent for the first full rental period, the security deposit (if required), proof of utility service and the executed Guaranty form (if applicable).
4. **Any and all deposit money, or otherwise called a "holding or good faith deposit", is considered non-refundable for any reason upon cancellation by you to fully execute a lease agreement. Upon moving in to your apartment, the holding deposit is then considered a security deposit. At that point, it becomes a security deposit and is refundable after executing the entire lease agreement as outlined in the lease agreement.**
5. That the acceptance of this application and deposit (if required) by the Landlord is only an Application for an apartment and **does not guarantee the availability of any specific apartment.**
6. That the information provided in this Application for Residency is true, correct, and complete. Any misstatement or omission of fact on the application may result in the termination of the Applicant(s)'s Rental Agreement. **The application fee is a non-refundable processing fee.**
7. That the Applicant(s) authorizes the Landlord to make any credit, employment, rental history, or investigative inquiries the Landlord deems necessary to accurately determine applicant(s) approval.
8. **Applicant(s) has seven days from the time they turn in deposit and/or application is received by Tivoli to return ALL required documentation, notarized guarantor forms, and application fees as deemed necessary by management. \*Otherwise, deposit will be forfeited and apartment will NOT be secured.**

**Deadline: \_\_\_\_/\_\_\_\_/201\_\_\***

**Please sign below that you understand and agree to the above terms:**

\_\_\_\_\_  
**Applicant Printed Name**                      Applicant Signature                      \_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Spouse/Co-Applicant Printed Name**                      Spouse/Co-Applicant Signature                      \_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Received by: (Agent Signature)**                      \_\_\_\_\_  
**Date**